

# Adventist HealthCare Research

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## Accreditation Process for Researchers

Most investigators who are not employed by Adventist HealthCare Limited (AHCL), and that are listed on research projects conducted at AHCL sites must be granted research accreditation rights before they can commence their study. Research accreditation rights form part of the mandatory AHCL site research governance authorisation process.

### PROCEDURE

1. The AHCL Medical Accreditation Department are responsible for granting research accreditation rights.
2. If you do not currently hold research rights with AHCL, please contact Medical Accreditation ([accreditation@sah.org.au](mailto:accreditation@sah.org.au)) and cc the Research Office ([research@sah.org.au](mailto:research@sah.org.au)) for the relevant paperwork. At a minimum, the following documents will need to be provided:
  - a. CV (**signed and dated** within 5 years of update),
  - b. GCP<sup>1</sup> (Good Clinical Practice) Certificate (within 3 years of completion) which complies with ICH E6 (R3),
  - c. Valid professional indemnity insurance certificate (noting human research is covered on the certificate OR the relevant supporting Product Disclosure Agreement stating that research is covered),
  - d. Completed accreditation paperwork as advised by the Medical Accreditation Department.
3. The AHCL Medical Accreditation Department will grant provisional approval via email once the above paperwork has been received and reviewed.
4. Full research accreditation will be provided following approval by the Medical Advisory Committee.

### DO I NEED TO APPLY FOR RESEARCH ACCREDITATION?

#### **You are an accredited Visiting Medical Officer (AMO/ VMO):**

You will need to check with the Medical Accreditation Department whether you already have research rights, i.e. all above listed documents are on file and in date. If not, you will be required to provide the missing documentation before you can commence your research project.

#### **You have no affiliation with the SAN but want to do research together with doctors or staff working at the SAN:**

You will need to become accredited first as a Research Affiliate. Please follow above listed steps.

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<sup>1</sup> AHCL does not endorse a specific GCP course, however, here is a recommendation:

Global Health Training Centre: <https://globalhealthtrainingcentre.tghn.org/ich-good-clinical-practice/> - Online training module with a short quiz at the end; it provides the new ICH E6 R3 Revision of GCP certificate, which sponsors and CRO are asking for (approx. 3 hours to complete this course).

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**You are an Australian National University (ANU) or Avondale University student and want to conduct research under the supervision of a SAN affiliate/staff:**

Most ANU or Avondale students do not need to undergo research accreditation while being enrolled in tertiary education and being supervised by a SAN affiliate or staff. Please contact the Research Office to check what the requirements are for your situation.

**You are employed by AHCL or the SAN:**

You do not need to undergo research accreditation. However, depending on the risk profile and character of your proposed research, the Research Office may still need proof of insurance, GCP and a signed and dated CV (as proof of experience relevant to your proposed research project).